

TUESDAY, DECEMBER 9, 2025
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 9, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. Marc Rogols, Deputy County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from December 2, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated December 9, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$1,896,966.92** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated December 9, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$476,413.01** on the County Treasurer to satisfy the same.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CASH ADVANCE:

**\$1,000.00 – 2933.000.00.101000 – Advance Out – Adult Probation
TO
2932.000.00.101000 – Advances In – Adult Probation**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Supplemental Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATIONS:

\$10,000.00 – 1112.413.32.510200 – S- Circleville Salary – Sheriff

\$100.00 – 1112.413.32.520200 - S-Circleville Medicare – Sheriff

\$1,000.00 – 1112.413.32.520100 – S-Circleville PERS LE – Sheriff

\$18,668.00 – 1001.101.30.540100 – Countywide Contract Services – Commissioners

\$31,860.85 – 1001.110.510200 – Building Salary – Commissioners

\$2,946.08 – 4001.100.40.553030 – Unplanned Capital – Commissioners

\$2,870.80 – 1001.110.30.540100 – Building Contract Services – Commissioners

\$607.89 – 2762.240.33.5901 – George’s Run – Engineer

\$550.27 – 2763.240.33.590012 – Wilson Group – Engineer

\$1,885.98 – 2766.240.33.590115 – Bulen Co. – Engineer

\$577.93 – 2767.240.33.590116 – Fulks/ Moor/ Wolford – Engineer

\$715.33 – 27468.240.33.590117 – Hughes Lateral #3 – Engineer

\$641.52 – 2771.240.33.590120 – Wolfe Run – Engineer

\$6,718.64 – 2773.240.33.590122 – Blue Anderson – Engineer

\$42.33 – 2776.240.33.590125 -Autie Howard – Engineer

\$1,058.40 – 2779.240.33.590128 – Greenbriar – Engineer

\$339.73 – 2782.240.33.590131 – Braskett – Engineer

\$678.53 – 2784.240.33.590133 – Writsel – Engineer

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\$1,000.00 – 1001.160.30.530100 – Auditor Supplies – Auditor

\$38,175.00 – 3025.100.45.560400 – Interest Fairgrounds Bond – Auditor

\$23,400.00 – 3025.100.44.560300 – Principal Fairgrounds Bond - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay Integrated Protection Services, in a timely manner. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Integrated Protection Services, in the amount of \$38,635.12 as follows:

\$38,635.12 #4001.100.40.553030 – Unplanned Capital

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay Kelly Kight, in a timely manner. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Kelly Kight, in the amount of \$38,635.12 as follows:

\$6,880.00 #1001.110.30.540100 – Building Contract Services

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - Approval of applying for LEPC Grant 2026
 - Signature to transfer Decon Trailer back to Berger
- This Week
 - NG911 Call – 12/15
 - SERC Coffee Talk – 12/17
 - Pickaway County Transportation Coordinating Committee – 12/17
 - Police Chief's Meeting – 12/17
 - Preparedness Grants Update Call – 12/18
- Next Week
 - Meeting with Chief Maynard of South Bloomfield for Tabletop Exercise – 12/22
 - Light the Sky in Circleville – 12/22

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- Programs
 - EMA Operations
 - Created Information Sharing listserv for responders, superintendents, elected officials, etc.
 - Received weather briefing that shows we may receive ice and severe winter weather over Christmas
 - Expecting a sandwich of polar air, then warmer air (50's by Thursday), and another round of cold air
 - 911 Coordinator
 - Transition to NG911 moved to the first week of March
 - Due to work still needing done at Circleville and vendor timelines to complete that work
 - LEPC
 - Grant application received 12/12 – due 2/1/2026
 - Radio Programming
 - Continue working through link layer and encryption
 - Drone Program
 - Legislation coming regarding approved drone manufacturers
 - Some legislation states DGI drones must be removed from service by 2027
 - Additional comments from others stating that if the federal government is going to make these mandates and American-made drones are four times more expensive, they need to help agencies with funding to replace all of their equipment
 - CERT
 - No update

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Email boxes have been migrated. SO Mailbox = County Tenant Mailbox. Currently migrating users from using the .com address and configuring profile for .gov. Once completed we will move the .com domain to the county tenant and allow the SO tenant and its licenses expire.
- Update on Proofpoint proposal
- Discussion with Sheriff concerning SO website updates
- Courtroom speakers were relocated per recommendation of CTI and Shawn reports working much better.
- Plan to meet with Andy and Kaleigh to plan for migration to .gov domain.
- KnowBe4 licensing expires in January. Meeting to discuss quote on Wednesday.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: December 9th - No Agenda
- Outstanding Plats:
 - Graham Ravines Preliminary Plan
- Lot Splits:
 - Approved 11 lot splits in the last week, 6 open applications currently.
- CDBG
 - Re-bid Williamsport

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed for the week. There are five total BWC claims for 2025. Total unemployment claims filed is at four for 2025.

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- Casualty Insurance: Civil litigations claim filed with CORSA.
- Health Insurance: No report
- One new hire packet was sent out last week (Port Authority). A total of 81 new hire packets has been handed out in 2025. Job openings for part-time and full-time Custodial. Maintenance Worker posted with no application received. The Deputy Dog Warden position has two application received (phone interviews completed and scheduling interviews). Kennel Attendant has received one application (phone interviews- withdrew 2nd applicant) interviews pending. One application has been received for the Chief Dog Warden position (phone interview completed and scheduling interview).
- Maintenance:
 - Update WDC pre-bid meeting (Monday, December 8th)
 - Update Sheriff's Office Window Project
 - Update Service Center Multi-Purpose Building
- Miscellaneous
 - Budget Meeting Power Point preservation review

In the Matter of
Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending November 2025.

A total of \$37,677.26 was reported to be collected as follows:

Permits		
Registration	50	\$3,750.00
Commercial	85	\$22,086.51
Residential	169	\$11,840.75
Total Inspections Performed		
Residential	356	
Commercial	93	
Brock Riley	3	
Dave Duckworth	51	
Total Inspections	503	
Commercial Plan Review	41	
New Home Permits by Jurisdiction:		
City	2	
Commercial Point	10	
Jackson Twp.	1	
Harrison Twp.	1	
Darby Twp.	1	
Deercreek Twp.	1	
Total New Homes	16	

In the Matter of
Executive Session:

At 9:36 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, Deputy County Administrator, Tiffany Nash, EMA Director and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:48 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Approval of Emergency Management
Communications Technician Position Job Description:

After discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the job description for the Emergency Management Communication Technician position with red-line corrections. The Emergency Management Communication Technician position is an unclassified full-time/ permanent position under the Emergency Management and Homeland Security Agency division. Emergency Management College Intern shall report to the Emergency Management and Homeland Security Agency Director. The position shall be posted on the county website

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
SHI International Corporation Proposal for IT Department:

Robert Adkins, IT Director, provided a quote from SHI International Corporation for Proofpoint Core email protection. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote in the amount of \$18,668.00 for 325 units effective December 20, 2025, through December 19, 2025.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Agreement with the State of Ohio
Department of Administrative Services
Office of First Responder Communications,
Ohio 911 Program Office for
State of Ohio's Next Generation 911 System:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following Resolution:

Resolution No. PC-120925-87

AGREEMENT BETWEEN
THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES
AND THE PICKAWAY COUNTY BOARD OF COMMISSIONERS

This AGREEMENT (the "Agreement") is made as of December 9, 2025 (the "Effective Date") by and between the State of Ohio, Office of First Responder Communications, Ohio 9-1-1 Program Office, ("the 9-1-1 Program Office"), having an office located at 4200 Surface Rd., Columbus, Ohio 43228, and the Pickaway County Board of Commissioners, a body politic, duly formed and existing under the laws of the

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State of Ohio, having its offices at 139 West Franklin Street, Circleville, Ohio (the “County”). The 9-1-1 Program Office and the County are hereinafter referred to singly as “the Party” and jointly as “the Parties.”

WHEREAS, Ohio Revised Code Sections 128.01, et seq., sets forth the requirements to implement Ohio’s Next Generation 9-1-1 system; and

WHEREAS, the 9-1-1 Program Office implements Ohio’s Next Generation 9-1-1 system; and

WHEREAS, the County connects to the state system, using Frontier’s hosted call handling equipment, and receiving core services from the State of Ohio; and

WHEREAS, the 9-1-1 Program Office and the County desire to enter into this agreement to memorialize each Party’s responsibilities;

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and the agreement herein stated and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

Section 1: PURPOSE

1.1 The Parties desire to cooperate in the operation of the State of Ohio’s Next Generation 9-1-1 system.

1.2 The purpose of this Agreement is to set forth the duties and responsibilities of the Parties regarding the connection to the system and the operation of the System.

Section 2: DEFINITIONS

2.1 “Last mile connection” means the connection from a 9-1-1 call center or its servers to the closest OARnet point of presence.

2.2 “NENA” means the National Emergency Number Association.

2.3 “PSAP” means a Public Safety Answering Point as defined by Section 128.01(P) of the Ohio Revised Code.

2.4 “OARnet” means the Ohio State University Department Higher Education and Academic Resources network.

2.5 The “State’s vendor” is Nextgen Communications, Inc, which is providing equipment and services to the State as it upgrades to NG Core Services. The State’s contract with Nextgen Communications, Inc. also provides pricing for purchases of equipment by Counties and/or local PSAPs that wish to utilize the State contract for these purchases.

Section 3: DUTIES AND RESPONSIBILITIES

3.1 The State of Ohio is providing a statewide Next Generation 9-1-1 Core Services System (“NG Core Services”) to all PSAPS in the State of Ohio. The 9-1-1 Program Office is responsible for coordinating and managing NG Core Services. That system includes a hosted call handling solution that is available for voluntary purchase by local political subdivisions. The Next Generation core services and call handling system meet all NENA i3 standards. If the NENA standards are updated, the State of Ohio system will be updated to meet the new requirements.

3.2 NG Core Services will provide complete end-to-end IP based emergency call routing and processing. NG Core Services are configured as a geo-diverse system hosted in two data centers within the State of Ohio. Connectivity between the sites is being established and maintained by OARnet.

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3.3 Each local PSAP is responsible for the last mile connection between NG Core Services and the PSAP. Each PSAP must have diverse last mile circuits and be willing to connect to diverse OARnet Points of Presence to ensure the highest level of availability of its services. In addition, the bandwidth should be a minimum of 10Mbps, with some PSAPs requiring additional bandwidth depending on call volume and the number of 9-1-1 positions. The bandwidth required for each PSAP will be specified by the State's vendor.

Each last mile link is required to meet the specific quality of service guidelines, which include the following: packet loss shall be 1% or less and a jitter rate not to exceed 5 milliseconds with a maximum latency of 50 milliseconds.

3.4 Each PSAP will need to obtain Telecommunications Service Priority ("TSP") codes for its last mile circuits. Purchasing the last mile links utilizing the State of Ohio's contracts with various vendors should save cost and ensure that the link is being built to the correct network to network interface. Because the last mile links are purchased and maintained locally, the State is unable to obtain the TSP codes for a PSAP. Additional information on TSP can be found at: <https://www.cisa.gov/resources-tools/services/telecommunications-service-priority-tsp>.

3.5 State funds are available to support "last mile" connectivity to the State's Next Generation 9-1-1 system. These funds may be used to support only non-recurring expenditures to establish the connection from the PSAP to an OARnet Point of Presence. Any PSAP that plans to request reimbursement for these costs from the State must send the 9-1-1 Program Office a quote for the covered work to be approved prior to incurring the costs.

3.6 The County shall require each PSAP to implement and maintain current network security best practices, including up to date endpoint detection security tools with behavior-detection and exploit mitigation capabilities, such as anti-virus and all appropriate security patches. Each PSAP and the County have a duty to immediately notify the State of Ohio 9-1-1 Program Office at 614.728.2114 upon discovery of any security incident that may threaten or compromise the integrity of the System.

Section 4: TERM

4.1 The term of this Agreement shall be effective as of the last date the Agreement is signed by both parties and expires on June 30, 2027. This Agreement shall automatically renew at the beginning of each State biennium (July 1 of all odd numbered years) and shall not expire until either the County or the 9-1-1 Program Office gives 180 days' written notice to the other party it intends to terminate the Agreement.

4.2 The funds necessary to meet the obligations of each Party under this Agreement are contingent upon the availability of lawful appropriations both by the Ohio General Assembly and the Pickaway County Board of Commissioners. If the General Assembly or Pickaway County fails at any time to provide or continue funding to meet any obligations due under this Agreement, this Agreement will terminate, and the Parties will conclude operations under this Agreement as if upon mutual agreement to terminate.

4.3 This Agreement may terminate upon mutual agreement by the Parties. The Parties acknowledge that in the event of termination, it may take up to 12 months to return to independent systems and that each Party will cooperate to minimize interference with public safety during this period.

4.4 If either Party is in default of its obligations under this Agreement, the non-defaulting party shall send detailed written notice concerning such default by First Class Mail to the defaulting Party. The defaulting party shall cure its default as soon as is reasonably possible. If the defaulting party fails to cure the default within 180 days, the non-defaulting Party may send a notice to terminate this Agreement upon the date specified in the notice, which date shall be not less than one year after the date of the notice.

Section 5: DISPUTE RESOLUTION

5.1 The Parties will make efforts to first resolve any dispute by resorting to higher levels of management within each government. If the disputed matter cannot be resolved by the Director of

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Administrative Services and the Pickaway County Board of Commissioners, the Parties may resort to courts of competent jurisdiction for resolution of the dispute. To the extent that the 9-1-1 Program office or DAS is a party to any litigation arising out of or relating in any way to this Agreement or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.

Section 6: NOTICE

6.1 All required notices shall be sent to the following:

Department of Administrative Services
Office of First Responder Communications
9-1-1 Program Office
4200 Surface Road
Columbus, OH 43228

Pickaway County Board of Commissioners
139 West Franklin Street
Circleville, Ohio 43113

Section 7: MISCELLANEOUS PROVISIONS

7.1 This Agreement constitutes the entire agreement between the Parties, and any changes or modifications to this Agreement shall be made and agreed to by both the County and the 9-1-1 Program Office in writing.

7.2 Any person executing this Agreement in a representative capacity hereby states that he/she has been duly authorized by his/her director or legislative authority to execute this Agreement on such director's or legislative authority's behalf.

7.3 Each Party agrees this Agreement has been adopted and performance shall be in compliance with all applicable federal, state and local laws, regulations, circulars, rules and ordinances, and each Party represents it has enacted such resolutions and taken such actions as are required to effectuate this Agreement in accordance with applicable laws.

7.4 The Parties agree this Agreement is governed by the laws of the State of Ohio.

7.5 The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

7.6 Each Party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its officers, employees, agents and contracted servants, and each Party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
EM1 Technologies Inc. Licensing for the
Pickaway Emergency Management Agency:

Tiffany Nash, EMA Director, provided a quote from EM1 Technologies, Inc. for EM1 Platform and assistant licensing, plan evaluation and improvement licensing. Term length is 12 months at the cost of \$3000.00 yearly. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold

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Henson, to approve the quote from EM1 Technologies, Inc and authorize Tiffany Nash, EMA Director to execute SAAS Customer Agreement.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
T-Mobile Proposal for the
Pickaway Emergency Management Agency:

Tiffany Nash, EMA Director, provided a quote from T-Mobile for government unlimited hotspot for high-speed internet access. Term length is 12 months at the cost of \$449.80 monthly. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from T-Mobile for governmental hotspot for high speed internet for Android tablets and smartphones.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Delegating Specific Authority
To the Pickaway County Deputy Administrator
As Alternate in the Absence of County Administrator:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-120925-88

WHEREAS, pursuant to Ohio Revised Code Section 305.30, the Board of Pickaway County Commissioners is authorized to delegate specific authority to the Deputy County Administrator as alternate in the absence of County Administrator, which include but is not limited to performing additional duties as the Board may determine by resolution: and

WHEREAS the Board of Commissioners desire to grant the authority to the Deputy County Administrator to perform those functions effective January 1, 2025, and continuing thereafter:

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Pickaway County, Ohio, that the Deputy County Administrator be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. LINE-ITEM TRANSFERS AND REAPPROPRIATIONS: The Deputy County Administrator is hereby authorized to approve all line-item transfers and reappropriations received from county departments.
2. APPROPRIATIONS: The Deputy County Administrator is hereby authorized to approve line-item appropriations received by county departments.

THEREFORE, BE IT FURTHER RESOLVED, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Change Order No. 1 with The Shelly Company for the
2025 County and Township Resurfacing Project Contract C
For Pickaway County Engineer:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Change Order No. 1 with The Shelly Company for the 2025 County and Resurfacing Project, Bid C for the Pickaway County Engineer. The project was decreased by \$92,687.60 due to change of completion date and removing Carson Road, Creamer Road and Taylor Road from the contract.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job and Family Services Contract Listing
New or Amended Contracts for January 2026:

Pursuant to the Pickaway County Board of Commissioners’ Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following contract listing:

Pickaway County Job & Family Services
New or Amended Contracts
January 2026

PCJFS Contracts for CSEA 2026				
Organization/Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Pickaway Co Common Pleas/Juvenile Court	Magistrate	1/1/2026	12/31/2026	
Pickaway County Juvenile Court	Case Processing	1/1/2026	12/31/2026	

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff:

- Sheriff Hafey reported on the shooting that took place on Duvall Road yesterday.
- The new cruisers are being picked up today at PARS.

In the Matter of
2026 Budget Meeting with Elected Officials:

The 2026 Budget Meeting was held at the Pickaway Agriculture and Event Center. Each elected official / department head explained their budget, addressed any concerns and explained their reasoning for increases/ decreases. Most departments were similar to their 2025 budget other than increases in payroll due to the increase in insurance rates.

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In the Matter of
Executive Session:

At 1:30 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Brian Hill and Tiffany Anderson, P3, Ryan Scribner, Montrose Group, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

- Commissioner Gary Scherer left the session at 1:45 p.m.
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At 2:15 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 6, 2025.

A total of \$389 was reported collected as follows: \$180 in dog license; \$75 in kennel license; \$4 in additional kennel license \$10 in adoptions; \$50 in redemptions; \$25 in private donations and \$45 in micro chip.

Three (3) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk